



CRISALIDA

CHILD, ADOLESCENT, ADULT & FAMILY THERAPY

678 High Street Thornbury 3071  
630 Bell Street Preston West 3072  
Phone: **9484 6299**  
Fax: 9480 0838  
e: [admin@crisalida.com.au](mailto:admin@crisalida.com.au)  
w: [www.crisalida.com.au](http://www.crisalida.com.au)

## **INFORMED CONSENT, CONFIDENTIALITY, RELEASE OF INFORMATION AND CANCELLATION POLICY:**

Please read the following statements regarding treatment:

- As part of providing a service to you, we collect and record personal information from you that is relevant to your current situation. This information will be a necessary part of the assessment and treatment that is conducted.
- All personal information gathered by Crisalida during intake, assessment and/or therapy remains confidential and secure except in the following circumstances:
  - It is subpoenaed by a court
  - The therapist becomes aware of any risk to yourself/client or others
  - You agree to, and sign consent allowing material to be retrieved/forwarded to a third party, such as a GP or other clinician for treatment/management purposes
- Routine practice requires written and at times verbal communication with your referring doctor (if applicable) and supervising clinicians within Crisalida.
- If you are referred under a Mental Health Care Plan through Medicare written communication with your referring GP is mandatory after an initial six Medicare rebated sessions and any other subsequent sessions.
- Applicable fees are to be paid at each session unless otherwise negotiated with my treating therapist.
- So that therapists' time is utilised effectively, a cancellation fee to the value of 100% of the session fee applies if the client does not attend their appointment, or gives less than **48 hours notice of non-attendance.**

Alternative forms of fee use are listed below:

- Telehealth client consult
- Telehealth parent/caregiver consult
- Report writing
- Researching/development of resources and relevant NDIS equipment recommendation letter
- Case Conference meeting between therapy team and/or school and/or parents